



# Modern Workplace Migration Services for Office 365

Secure migrations for Microsoft Office 365

Creating a modern workplace with Microsoft Office 365 allows employees to exchange ideas, have conversations, collaborate across multiple devices and keep teams engaged. But moving traditional IT systems to Office 365 can be complex and requires expert planning and execution.

The Insight Modern Workplace Migration service delivers safe and secure migrations of your existing environment to Office 365 or Microsoft 365.

Insight 



## Smooth migration to Office 365

### Business Challenge

A modern workplace enhances how your employees work and influence your business. Evolving work environments, coupled with higher employee expectations and preferences require modernisation of your traditional IT systems.

Microsoft Office 365 empowers your employees to be more productive, safeguards your business, and simplifies IT management. But switching to Office 365 can be time-consuming and complex, with multiple touchpoints across your organisation.

### Our Approach

The Insight Modern Workplace Migration Service provides a safe and secure transit of your existing environment to Office 365 or Microsoft 365 with minimal business disruption.

We follow a proven migration methodology to gather and prepare requirements, review readiness, provide high/low level designs, draft migration plans, setup a basic Office 365 portal, migrate and train users. Objectives are reviewed at the end of the project.

Experts from Insight will work with your technical, functional and commercial teams to build alignment, and ensure desired outcomes are achieved in your business so that you gain broad user adoption and maximum value from your Office 365 investment.

### A Common Services Framework

Insight Migration Services are available for customers moving to Office 365 or Microsoft 365 E3 and E5 plans.

Both have common engineering and build services that include:

- Commercial and Licensing On-boarding
- Office 365 and Intune Portal Setup
- Federated / Sync Identity Setup
- Office 365 and Intune Admin Policy Configured
- Office 365 and Intune Security Configured
- Intune Basic Device Policies
- Autopilot / AAD Device Auto-enrol
- Hybrid Email Service Established
- User and Mailbox Migration Mechanisms
- Manual or automated\* upgrades to Windows 10 for pilot users

\* Requires existing platform

Optional add-on modules allow you to extend the scope of the Modern Workplace Migration service to meet your business needs.

## Insight Migration Methodology



### Preparation

- Stakeholder interviews
- Assisted deployment of O365 network assessment toolset



### Workshop

- Scope includes:
- Office 365
  - Enterprise Mobility + Security
  - Windows 10



### Design & Reporting

- Readiness assessment
- High / Low Level Designs
- Migration plan



### Build

- Deliver basic setup: Portal, Identity, Security, Admin, Device Enrolment



### Migration

- Standard Migration or
- Advanced Migration



### Training & Review

- User adoption training for pilot users
- Review and discuss next step

## Embrace secure modern work styles

Modern Workplace Migration Services	Standard	Advanced
Scope	E3 Service plan	E5 Service plan
• Hybrid Mail Migration High/Low Level Design (HLD/LLD)	✓	✓
• Mailbox Migration	Up to 50	Up to 250
• Users Migrated to Windows 10, Office 365 and Intune	Up to 10	Up to 25
• Office 365 HLD + Rollout Plan	✓	✓
• Enterprise Mobility + Security HLD + Rollout Plan	✓	✓
• Basic setup of Office 365 workloads:		
• OneDrive	✓	✓
• Teams	✓	✓
• SharePoint		✓
• Skype IM		✓
• User adoption training	Basic	Advanced

Optional Add-on Modules	
Module name	Overview
Migration for Additional Exchange Users	Move additional Microsoft Exchange users to Office 365
Migration for full Modern Workplace Pilot	Move select users to Office 365 to enable them to test the full modern workplace experience
SharePoint and Teams (Plan, Build, Migrate)	End to end service to move your SharePoint and Teams to Office 365
Skype and Unified Comms (Plan, Build, Migrate)	End to end service to move your Skype and existing Unified Communications services to Office 365
Surface Hub Services (Plan, Build, Manage)	End to end services for Microsoft Surface Hub systems
Remote Access + Mobile Working (Plan, Build, Migrate)	End to end service to enable mobile working and remote access to files, folders and information on Office 365
Windows 10 Migration (Plan, Build, Migrate)	End to end service to move your users to Windows 10 with Office 365
Information Protection (Plan and Build)	Plan and build services to protect files folders and information on Office 365
Office 365 – 3rd Party Security (Symantec.Cloud)	Enhance Office 365 protection with security tools from Symantec for your modern workplace environment





## Why Insight?

Moving to Office 365 is a strategic step for organisations and provides a robust, business-critical platform for managing work and increasing productivity in the modern workplace.

However, migrating to Office 365 requires careful consideration for a lot of moving parts – access to email, stored information, devices, communication and collaboration tools must work together in new ways to enable the modern workplace experience for your users.

Insight Modern Workplace Migration services help you achieve greater agility, efficiency and competitive advantage with a smooth and successful transition to Office 365.

For more information please contact your Insight Account Manager.

- 08444 723 800 • [contactus@insight.com](mailto:contactus@insight.com)
- [uk.insight.com/solve/modern-workplace](http://uk.insight.com/solve/modern-workplace)